

Aichi Sky Expo Application form

Organizer ※Please fill out if applicant is not organizer			
Corporate/Group Name			
Representative Name and Title			
Address			
	TEL		
Contact	Name		Title
	MOBILE		

Payer ※Please fill out if applicant is not payer			
Group Name			
Representative Name and Title			
Address			
	TEL		
Contact	Name		Title
	Mobile		

Event details				
Event Name				
Purpose & Content of Use				
Open to Public	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Approval for posting the event info on the venue website	<input type="checkbox"/> Yes <input type="checkbox"/> No
Expected # of visitors	Per day:		Total:	
Applicant for changed or discontinuation of use	Group			
	Title			
	Name			
Applicant for changed/discontinuation of use for Equipment/Air Conditioner	Group			
	Title			
	Name			
Note				

Period of Use											
Set up	/	/	/	/	/	/	/	/	/	/	/
Event	/	/	/	/	/	/	/	/	/	/	/
Dismantling	/	/	/	/	/	/	/	/	/	/	/

Booking Detail																							
	Start Date and Time						~	End Date and Time															
	ex)	2023	/	10	/	13		/	Fri	12	:	00	2023	/	10	/	15	/	Sat	23	:	59	
Hall	A	/	/	/	/	:	~	/	/	/	/	:										m ²	
	B	/	/	/	/	:	~	/	/	/	/	:										m ²	
	C	/	/	/	/	:	~	/	/	/	/	:										m ²	
	D	/	/	/	/	:	~	/	/	/	/	:											m ²
	E	/	/	/	/	:	~	/	/	/	/	:											m ²
	F	/	/	/	/	:	~	/	/	/	/	:											m ²
	Remark																						
Conf Rm	L	L1	/	/	/	/	:	~	/	/	/	/	:										
		L2	/	/	/	/	:	~	/	/	/	/	:										
		L3	/	/	/	/	:	~	/	/	/	/	:										
		L4	/	/	/	/	:	~	/	/	/	/	:										
		L5	/	/	/	/	:	~	/	/	/	/	:										
		L6	/	/	/	/	:	~	/	/	/	/	:										
	M	M1	/	/	/	/	:	~	/	/	/	/	:										
		M2	/	/	/	/	:	~	/	/	/	/	:										
		M3	/	/	/	/	:	~	/	/	/	/	:										
		M4	/	/	/	/	:	~	/	/	/	/	:										
		M5	/	/	/	/	:	~	/	/	/	/	:										
	S	S1	/	/	/	/	:	~	/	/	/	/	:										
		S2	/	/	/	/	:	~	/	/	/	/	:										
		S3	/	/	/	/	:	~	/	/	/	/	:										
S4		/	/	/	/	:	~	/	/	/	/	:											
S5		/	/	/	/	:	~	/	/	/	/	:											
S6		/	/	/	/	:	~	/	/	/	/	:											
S7		/	/	/	/	:	~	/	/	/	/	:											
Remark																							
General Purpose Site	A	/	/	/	/	:	~	/	/	/	/	:										m ²	
	B	/	/	/	/	:	~	/	/	/	/	:										m ²	
	C	/	/	/	/	:	~	/	/	/	/	:										m ²	
	D	/	/	/	/	:	~	/	/	/	/	:										m ²	
Remark																							
Parking	#1	/	/	/	/	:	~	/	/	/	/	:										m ²	
	#2	/	/	/	/	:	~	/	/	/	/	:										m ²	
Remark																							

Notes)

- 1 This form should be used when applying for permission for use (except for equipment and air conditioning).
- 2 For Halls, General Purpose Sites or Parking use, if the usage time or space differs for each day, mention it in the "remark" cell and fill in the "④Area and schedule" sheet stating the usage time and area for each day.
- 3 For conference rooms use, if the hours of use vary depending on the day of use, mention it in the "remark" cell and fill in the "④Area and schedule" sheet stating the hours of use for each day.
- 4 Please attach a layout indicating the area to be used and mention that in the "remark" if you are using the areas below;
 - areas other than zone ① - ⑥ and zone V - Z of General Purpose Site
 - Not entire use of General Purpose Site B or C
 - areas other than zone ① - ③ of General Purpose site C
 - Not entire use of Parking #1 or #2
- 5 In accordance with Article 13, Paragraph 3 of the Aichi International Exhibition Hall Regulations, usage fees already paid after the permission for use has been approved will not be refunded.

Aichi Sky Expo

Application for (Change of Permission for Use / Approval for Discontinuation of Use)

Date of Application : (Year) / (Month) / (Day)
 [] / [] / []

To: Aichi International Convention & Exhibition Center Co., Ltd.

Applicant	Address	[]
	TEL	[]
Name : []		
Organization Name : []		
Representative's Title : []		
Representative's Name : []		
Contact Name : []		

I hereby submit the following application for approval of (Change of Permission for Use / Approval for Discontinuation of Use) of the Aichi Sky Expo facilities.

I will comply with the Aichi International Exhibition Center Regulations, Aichi International Exhibition Center Management Regulations, and any other matters stipulated in accordance with these regulations.

Event Name	[]
Organizer	[]
Contents of change/ discontinuation	[]
Reason for change/ discontinuation	[]

Notes)

- 1 This form should be used when applying for changed permission for use or discontinuation of use (except for equipment and air conditioning).
- 2 The column for the name of organizer should be filled in if the applicant and the organizer are different.
- 3 The statement " I will comply with the Aichi(···)in accordance with these regulations" at the top of this form should be deleted from the application text if you use this application for approval for discontinuation of Use.
- 4 Please provide the reason for the change/discontinuation of use in the "Reason for change/discontinuation of Use" column
- 5 In accordance with Article 13, Paragraph 3 of the Aichi International Exhibition Hall Regulations, usage fees already paid after the permission for use has been approved will not be refunded.